

Totem Theatre Hire Fees 2021

HIRE TERMS AND CONDITIONS

- Venue hire is subject to availability and approval by the Alice Springs Theatre Group Committee
- All Totem Theatre Hirers must become members prior to hire being provided
- A bond of \$500 is required for all hires and will be paid back after the conclusion of the hire and inspection of the venue by the Alice Springs Theatre Group Committee
- Totem Theatre will charge 2 hours cleaning per hire to ensure the venue is clean prior to and at the conclusion of a hire. Totem Theatre reserves the right to charge for hours of cleaning over this if the theatre is left in any state that is deemed not suitable by the Committee.
- Glitter, in any form, is not permitted either inside or outside the theatre.

HIRE FEES

PERFORMANCE

Use of the full theatre including stage, foyer and courtyard, auditorium, toilets and dressing room. This package is designed for hirers who intend to use the venue as a stage with an audience for a theatrical performance or concert and includes use of the technical equipment in the theatre - use of this equipment is subject to additional fees (please refer to Technical Equipment)

Please note that you must include bump in and out times to your hire calculations.

	1 DAY	1 WEEK
For Profit Organisation	\$400	\$2000
Not-for-Profit Organisation	\$300	\$1500

WORKSHOP/REHEARSAL

Use of the foyer and courtyard, auditorium, stage and toilets and basic PA system for audio of a laptop or digital device. This package is designed for hirers who do not require use of the theatre's specialised technical equipment and only includes overhead fluorescent lights. No access to the dressing room (unless arranged prior with the Alice Springs Theatre Group).

Please note there is no food or drink allowed to be consumed on the stage.

	1 HOUR	1 DAY	1 WEEK
For Profit Organisation	\$60	\$400	\$2000
Not-for-Profit Organisation	\$30	\$300	\$1500

COURTYARD

Use of the foyer and courtyard including outdoor tables and chairs, toilets and basic PA system for audio of a laptop or digital device. This package is designed for hirers

who do not need access to the Totem theatre or auditorium and are looking for a venue that can accommodate an outdoor gig or private function. Limited technical support can be provided at an additional cost. This hire does include use of any storage facilities on the Totem property.

Please note: Totem Theatre cannot provide catering and does not have a catering kitchen (ie. stove, microwave or oven). Use of the bar is an additional fee due to licensing restrictions in the NT.

	1 HOUR	1 DAY	1 WEEK
For Profit Organisation	\$60	\$200	\$1000
Not-for-Profit Organisation	\$30	\$150	\$750

TECHNICAL EQUIPMENT

Tech equipment can only be used by a Totem-approved technician or after a handover with the technical manager. Technical equipment can not be moved or reorganised unless there is a prior arrangement with the Technical Manager. For a full list of equipment available, please contact Totem Theatre.

Please note all equipment being brought into the theatre must be tested and tagged prior to use in the venue. The Technical Manager reserves the right to disallow any equipment from being used in the venue if this has not been done.

Handover from technical manager	\$60
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Totem-Approved Technician Hire Fees

1 HOUR	1 DAY	1 WEEK
\$60	\$300	\$1500

CLEANING FEES

PERFORMANCE HIRE CLEANING FEES	\$50/hour
WORKSHOP HIRE CLEANING FEES	\$40/hour

OPTIONAL EXTRAS

Projector

The theatre has a short throw projector (for use in Performance or Workshop/Rehearsal hires only). Please note: The projector is fixed in place for use in the auditorium only. If you require a projector in the courtyard, hirers will need to provide their own projector and screen.

Short throw project (in auditorium only)	\$30 per day
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Bar Management

If you would like a bar to be run for your hire, the Alice Springs Theatre Group can provide a stocked bar that is staffed for the duration of your event. The profits of this

remain of the ASTG to maintain the liquor licence of the venue. Operation of a bar is subject to approval by the ASTG and availability of qualified staff.

First/Single Performance	\$150
Subsequent Performances	\$80

Front of House Management

ASTG can provide staff to oversee door sales, check off tickets and act as usher. This includes a COVID-Safety Marshall who can ensure the audience are adhering to current virus minimisation requirements. If you are hiring the venue and do not require Front of House Management, please ensure that you have relevant event paperwork as required by the NTG and the NT CHO.

First/Single Performance	\$150
Subsequent Performances	\$80

Ticket Management - \$200

ASTC can provide an online point of sale system for ticket sales and management. This is done through [TryBooking.com](https://www.trybooking.com) and access to producer reports can be provided.